

Substitute Academic Instructor – Isles Youth Institute

We seek highly motivated, experienced, and creative people who have proven track records of successfully teaching high school age youth in an urban setting.

We're always looking to add flexible substitute teachers to our on-call list. Are you interested in working as a Substitute Teacher short or long term? This position will support a multi-grade setting / classroom where you will provide effective instruction to at-risk urban youth with varying levels of ability with the goal of passing the GED exam, learning a trade, and becoming employed. The Substitute Teacher role is a great opportunity to get your foot in the door at Isles Youth Institute. Many of our substitutes ultimately transition into full-time teachers with us when new openings become available.

We have immediate openings for short-term teachers for a period of at least 6 weeks.

Duties and Responsibilities:

- Provides effective group and individual instruction for at-risk urban youth experiencing difficulties in core subject areas
 - Prepares and delivers standards-based lessons in a multi-grade setting
 - Works collaboratively with professional staff to develop individual education plans to support the educational and social development of students
 - Develops goals and objectives for students enrolled in the program and monitors completion of these goals
 - Motivates students, including student rapport and a variety of instructional strategies
 - Implements Positive Behavior Intervention and Support to maintain a structured, positive learning environment.
 - Participates in professional development and collaborative planning to increase instructional skills and improve overall program quality
 - Prepares objectives and outlines for courses of study, following curriculum guidelines and state requirements to pass GED exam
 - Demonstrates behaviors in concert with Isles' mission, vision, values, policies, and procedures
 - Occasionally cover front desk, life skills and lunch
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Required Qualifications

- Bachelor's degree
- Two or more years experience teaching at the high school level
- Experience working with urban youth, youth in the juvenile justice system, and/or students with learning disabilities
- Ability to maintain state central registry (SCR) and fingerprint clearance throughout the duration of assignment
- Flexibility and adaptability to change
- Ability to work independently and collegially in a fast-paced, goal-oriented environment
- Strong leadership, communication, and interpersonal skills
- Commitment to racial equity
- Cultural competency and cultural humility
- Excellent organizational skills and attention to detail
- Comfort using technology including a desktop computer, student database, and large volume of email messages
- Proficiency in Microsoft Office applications (Word, Excel, PowerPoint, Outlook)

Preferred Qualifications

- Possession of a valid standard NJ Substitute Teacher Certificate
- Spanish language proficiency

Hours of work and length of assignment are variable depending upon need and availability. Successful candidates will be paid on a per diem basis, with a contract length to be agreed upon. Daily rates range from \$150-\$225 based on experience.

Applicants should send cover letter, resume and writing sample to hr@isles.org. Your application materials should demonstrate why you're a good fit for this position and what specific skills, experience, talents, and interest you'll bring to this role.